



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent ME5 9RU.

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✉ clerk@boxleyparishcouncil.org.uk

Clerk: Daniela Baylis

Assistant Clerk Hall: Jane Denham

Assistant Clerk Finance: Lissi Watt

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 5 September 2022 at 7.30pm at Beechen Hall, Walderslade, ME5 9RU.

1. Apologies and absences

To receive and accept apologies for absences.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. Minutes of the Parish Council Meeting 4 July 2022

To consider the minutes and if in order sign as a true record (pages 3-6).

4. Matters Arising From the Minutes

5. Crime Report and Police Issues

Crime report. See report (pages 6-7).

Adjournment to enable members of the public to address the meeting

6. Draft Minutes of Recent Committee Meetings

The following have been previously circulated:

6.1 Environment Committee Meetings 4 and 25 July and 8 August 2022.

6.2 Finance & General Purposes Committee 1 August 2022.

6.3 Estates Committee 15 August 2022.

7. Finance

Finance reports for this month will be on the Finance and General Purposes Committee Agenda for the 19 September meeting.

8. Policies and Procedures (separate attachments)

8.1 Standing Orders – Minor NALC amendments made

8.2 Covid 19 Policy – no longer needed

8.3 Health and Safety Policy – no change

8.4 Whole Council Risk Assessment – Minor Amendment

9. Monthly Website update (Page 7)

10. Reports from Councillors/Office

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

11. Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish.

12. **Grant Applications**
 - 12.1 None on this Agenda.
13. **Walderslade Woodlands Trust** (Page 7)
14. **Cluster Meetings**
15. **Matters for Decision**
16. **Correspondence**
To consider any received.
17. **Matters for Information**
To consider any received.
18. **Items for Next Agenda**
Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 23 September 2022.
19. **Meetings**
Next Meeting Monday 3 October 2022 at Beechen Hall.
20. The Chairman to move that in view of the confidential nature of the business about to be considered the press and public be excluded from the meeting.
21. **Personnel matters**
Verbal report to be given at the meeting.

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 25 August 2022

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.